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Position: Senior Purchasing Agent
Location: Northern New Jersey
Contact: purchsearch@gmail.com

Organization:

We are a privately held food manufacturing company. We are transitioning from a small entrepreneurial business to a larger more complex organization. To meet these challenges we have recently created a Supply Chain function. We are seeking a senior purchasing professional to work closely with our Vice President, Supply Chain in upgrading our purchasing capability.

Description of Position:

Working closely with the Vice President, Supply Chain, the position is responsible for the procurement of ingredients, packaging, indirect commodity materials and other areas as assigned for all our locations ensuring quality of materials and services, competitive pricing, adherence to company policies, procurement processes and other activities related to the operation of the business.

Education & Experience:

Minimum education required: BS or BA Years or relevant experience: 5 + Years

Qualifications:

- Experience with ingredient procurement in the food industry
- Flexible work style with knowledge and interest to participate broadly in a growing business
- Consumer Product Goods experience preferred
- Effective communicator within an entrepreneurial culture that is undergoing significant change
- Problem solving skills in procurement issues and cost analysis
- Ability to structure and implement business process solutions cross functionally
- Strong comprehension of the legal aspects of Procurement
- Working knowledge of contracts and RFP processes
- Spreadsheet and analytical capabilities
- Good working knowledge of ERP/MRP in regards to Purchasing, Requisitioning and MRP. Knowledge of Microsoft Dynamics GP a plus
- Basic knowledge of GMP's and allergen issues/regulations
- Certified Purchasing Manager (CPM) or APICS certification a plus